



## *You're invited to the...* **KENOSHA LABOR LAW CLINIC!**

- April 6, 2011 (Wednesday)
- Gateway Technical College
- 8:00 a.m. - 3:30 p.m.
- Kenosha, WI

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| Here Is What Is on the Program | 8:00 a.m. - <i>Sign In</i><br>8:30 a.m. - <b>KICKOFF</b><br>8:45 a.m. - <b><u>"Deciding Who Is Eligible for UI Benefits"</u></b> – <i>Gretchen Wendt</i><br>10:00 a.m. - <i>Break</i><br>10:15 a.m. - <b><u>"An Overview of Wisconsin's Labor Standards Laws"</u></b> – <i>Jim Chiolino</i><br>11:45 a.m. - <i>Lunch</i><br>12:30 p.m. - <b><u>"Workplace Harassment"</u></b> – <i>James Drinan</i><br>1:45 p.m. - <i>Break</i><br>2:00 p.m. - <b><u>"Understanding the Principles of Worker's Compensation Law"</u></b> – <i>Sherman Mitchell</i><br>3:15 p.m. - <i>Adjournment</i> |
| Time Cost                      | <b>Check in begins at 8:00 a.m.</b> Program begins at 8:30 a.m. Lunch is at 11:45 a.m.<br><b>\$77 per person.</b> Substitutions allowed. <b>PRICE INCLUDES:</b> Juice, coffee, and rolls upon arrival, refreshments at breaks and lunch; handouts for all presentations on the agenda.   |
| Site                           | <b>Gateway Technical College</b> – 3520 30 <sup>th</sup> Ave. (Madrigrano Auditorium), Kenosha, WI 53143<br>Phone 262-564-3052   |
| Registration                   | <b>Complete and return the form below.</b> Seating is limited, so early advance registration is recommended. No discounts allowed for multiple reservations, missed meals, etc. <b>Note: Last day for refunds or cancelations is March 30, 2011. Registrations not paid for or canceled by this date shall be subject to full payment of the registration fee.</b> Contact 262-697-4610 if you wish to confirm that your registration was received or to cancel. Please keep all of the above information for future reference and return only the reservation form below.           |

**PLEASE RESERVE \_\_\_\_\_ SEATS at the Kenosha Labor Law Clinic at \$77 each for a total of \$\_\_\_\_\_**  
(Enclose full payment if paying by check or money order.) Make checks payable to: **Kenosha Job Service– JSEC.**

Name(s) 1. \_\_\_\_\_ 3. \_\_\_\_\_  
2. \_\_\_\_\_ 4. \_\_\_\_\_

Company/firm  
Name \_\_\_\_\_

St. Address (P.O. Box) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

**TO REGISTER:** Mail this form together with payment to: **Kenosha County Job Center, Attn: Rebecca Freund, 8600 Sheridan Road, Kenosha, WI 53143 or Fax to 262-697-4548. NOTE:** To ensure your registration is accepted, please send payment immediately.

**LLKNOSH**

UCD-11525-P (R. 04/6/2011)

## ***HERE IS WHAT WE'LL COVER!***

**8:45 a.m. “Deciding Who Is Eligible For UI Benefits”** Provides an overview of the primary issues affecting employee eligibility and employer liability for Unemployment Insurance benefits. Includes a discussion of quits, discharges, offers of work, work available, and how terms such as “able to work” and “available for work” are defined by UI. Offers an opportunity for the audience to ask, and get answers to, questions about how and why UI benefits are paid.

**10:15 a.m. “An Overview of Wisconsin's Labor Standards Laws”** Focuses on issues relating to overtime, hours of work, wage payment requirements, and minimum wage. Also includes a discussion of child labor. Time permitting, also provides information on topics such as the Business Closing/Mass Layoff Notification law and personnel records.

**12:30 p.m. “Workplace Harassment”** Provides information about harassment under the Wisconsin Fair Employment Law. Includes a discussion of sexual harassment and harassment based on other characteristics such as race, color, national origin, and sexual orientation. Utilizes case law to illustrate concepts, emphasizes the importance of strong company policies prohibiting unlawful harassment, and provides suggestions for handling and investigating complaints.

**2:00 p.m. “Understanding the Principles of Worker's Compensation Law”** Focuses both on an overview of the key principles underlying the WC system and on practical, useful ideas for employers to implement in handling WC claims. Includes advice on establishing an effective injury reporting process, receiving employee accident reports, communicating with WC insurance carriers, investigating reports of work-related injuries, and steps to follow when presenting evidence on behalf of employers at hearings.

## ***HERE ARE YOUR PRESENTERS!***

**GRETCHEN WENDT** has been with the Unemployment Insurance Division since 1993. She has worked as an adjudicator and is currently employed by the division as a Disputed Claims Analyst. She helps to develop UI law and policy, trains and evaluates adjudicators, provides technical assistance on more complex claims, testifies as an expert witness in UI appeals hearings, and responds to inquiries from employers, claimants, legislators and the governor. She is a 1992 graduate of the University of Wisconsin-Madison with a BA degree in Communication Arts - Radio, Television and Film.

**JIM CHIOLINO** has been Director of the Wisconsin Labor Standards Bureau since November 2010. Despite his short tenure as Director, he has significant experience in labor standards enforcement, having worked for 14 years in the Equal Rights Division, supervising the labor standards compliance section for 6 of those years. Before his return to the Equal Rights Division, he spent three years as a labor and employment attorney for a large national firm. He has a Bachelors degree from Bradley University in Peoria, Illinois, a Master of Public Administration degree from the University of Wisconsin-Milwaukee, and a law degree from the University of Wisconsin.

**JAMES DRINAN** has been employed by the Equal Rights Division for 30 years and has supervised the Civil Rights Investigators in the Milwaukee Office for the past five years. During his first 25 years with the Division, he worked as an investigator. He is a graduate of Central Michigan University, where he majored in Political Science and Education.

**SHERMAN MITCHELL** has been an Administrative Law Judge in the Worker's Compensation Division for 28 years. He is the Chief Attorney and Supervisor of the Milwaukee and Appleton Hearings Offices. He received a Bachelor of Arts degree in Mass Communications and Journalism from the University of Wisconsin - Milwaukee in 1977, and a Juris Doctor degree from the University of Wisconsin in Madison in 1982.

## ***IS THIS YOUR FIRST CLINIC?***

**THIS DAY-LONG CLINIC** will include speakers from the Unemployment Insurance and Equal Rights Divisions with detailed information and practical guidance to help employers avoid violating state laws and rules in the topic areas on the Clinic agenda. This educational program contains information that will help employers prepare for state agency hearings and other administrative proceedings, if they become necessary. There will be ample opportunities to ask questions of the presenters, all of whom are experts in the laws and programs of which they speak.

**THE WISCONSIN DEPARTMENT OF WORKFORCE DEVELOPMENT** does not discriminate on the basis of disability in the provision of services or in employment. If you need assistance in using this service, please contact us. Deaf, hearing- or speech-impaired callers may reach us through the Wis. Telecommunication Relay System (WisTRS).

A schedule of **future labor law clinics** can be viewed on the Department of Workforce Development website at <http://dwd.wisconsin.gov/laborlaw/>